

**Recreation District #1 of St. Tammany Parish**  
**Board of Commissioners Meeting Agenda**  
**Wednesday, December 10, 2025**  
**6:30PM**  
**Castine Center - Conference Room E**

1. Call to Order
2. Agenda Approval
  - a. Additions, Deletions, Substitutions
3. Welcome/Visitors
4. Proclamations/Presentations
5. Approval of Minutes - None
6. New Business
  - a. 2026 Insurance Renewals 2

**Sponsor:** Scott Goodwill, CFO  
**Recommendation:** Motion to authorize Executive Director to sign policy renewals  
**Attachment(s):** Memo & Insurance Renewal Proposal
  - b. 2026 Commission Meeting Schedule 36

**Sponsor:** Suzanne Fisher, Executive Director  
**Recommendation:** Motion to approve meeting dates as presented  
**Attachment(s):** Cover Memo
  - c. Capital Improvement Plan Policy 37

**Sponsor:** Scott Goodwill, CFO  
**Recommendation:** Motion to approve  
**Attachment(s):** Cover Memo & Policy FP 5.10.2
7. Financials 43
  - a. Monthly Summaries (vote)
  - b. Review of Bank Statements and Credit Card Statements
8. Committee Meeting Updates - None
9. Division Monthly Reports
  - a. Administration 47
  - b. Planning/Environmental Education 48
  - c. Parks 50
  - d. Recreation 51
  - e. Castine Center 52
  - f. Concessions 53
- 10 Old Business
- 11 Public Comments  
Adjourn



**RECREATION DISTRICT #1**  
 MEETING DATE: DECEMBER 10, 2025  
 AGENDA ITEM: 6.A

TO: Board Chairman and Board of Commissioners  
 FROM: Scott Goodwill, CFO  
 RE: 2026 Insurance Renewals  
 DATE: December 3, 2025

Assured Partners, the District’s insurance broker, has provided quotes for the renewal of various insurance policies that are currently set to expire at the end of this year. See below for details on previous premium expenditures, proposed renewal rates, and the corresponding amounts in the District’s 2026 budget. Note that 2025’s rates are generally lower because they were not for a full year due to the restructuring of the insurance policies to a 1/1 renewal date.

Policy	2024 Expenditures	2025 Expenditures	2026 Renewal	2026 Budget
Boiler & Machinery	2,605.00	1,870.00	3,256.00	3,000.00
Accident & Health Secondary Medical	14,010.00	22,041.50	22,038.04	32,000.00
X-Wind	132,666.71	87,457.48	119,758.62	128,000.00
Inland Marine	3,604.00	2,859.00	4,261.00	4,000.00
Cybersecurity	3,624.00	-	-	-
Business Auto	9,993.00	7,803.00	10,783.00	11,000.00
Wrap + D&O	13,628.00	12,031.00	15,688.00	18,000.00
General Liability & Abuse/Molestation	128,353.00	117,634.00	169,942.00	167,000.00
Workers Compensation	105,686.88	108,219.00	113,833.00	149,035.70
	<b>\$452,808.59</b>	<b>\$359,914.98</b>	<b>\$459,559.66</b>	<b>\$512,035.70</b>

Cumulatively the policies are being renewed at a level below the corresponding budgeted amount.

**Recommendation:** Staff recommend authorizing the Executive Director to sign the above policy renewals.

## 2024 Full – Term Renewal Summary (12 Month Policy)

### Premium Summary

Coverage	Expiring Premium	Expiring Carrier	Renewal Premium	Renewal Carrier	Optional Quotes
Property	\$104,277	American Empire	\$128,365	Great American Risk	
Boiler & Machinery	\$1,809	Travelers	\$2,605	Travelers	
Inland Marine	\$3,316	Travelers	\$3,604	Travelers	
General Liability/Abuse Molest	\$112,419	Travelers	\$128,353	Travelers	
Commercial Automobile	\$9,186	Travelers	\$9,993	Travelers	
Directors & Officers Liability	\$12,532	Travelers	\$13,628	Travelers	\$13,340
Employment Practices Liability	Incl.	Travelers	Incl.	Travelers	Incl.
Crime	Incl.		Incl.		Incl.
Cyber	\$3,642	Travelers	\$3,624	Travelers	\$3,624
Accident/Medical	\$15,601	Great American	\$14,010	Great American	
Wind/Hail	\$37,706	LA Citizens	\$38,638	LA Citizens	
<b>Total Estimated Annual Premium</b>	<b>\$300,488</b>		<b>\$342,820</b>		<b>\$342,532</b>

## 2025 Short – Term Renewal Summary (9 Month Policy)

### Premium Summary

Coverage	Expiring Premium	Expiring Carrier	Renewal Premium	Renewal Carrier	Short term Dates
Property	\$128,365	Great American Risk	\$91,682.29 Excluding TRIA	Great American Risk	4/14/25 to 01/01/26
Boiler & Machinery	\$2,605	Travelers	\$2,605	Travelers	4/14/25 to 01/01/26
Inland Marine	\$3,604	Travelers	\$3,604	Travelers	4/14/25 to 01/01/26
General Liability/Abuse Molest	\$128,353	Travelers	\$117,634	Travelers	4/14/25 to 01/01/26
Commercial Automobile	\$9,993	Travelers	\$7,803	Travelers	4/14/25 to 01/01/26
Directors & Officers Liability	\$13,628	Travelers	\$16,760	Travelers	4/14/25 to 01/01/26
Employment Practices Liability	Incl	Travelers	Incl	Travelers	4/14/25 to 01/01/26
Crime	Incl	Travelers	Incl	Travelers	4/14/25 to 01/01/26
Cyber	\$3,624	Travelers	Incl	Travelers	4/14/25 to 01/01/26
Accident/Medical	\$14,010	Great American	\$22,041.50	Great American	4/14/25 to 01/01/26
Wind/Hail	\$38,638	LA Citizens	\$37,615	LA Citizens	04/14/25 to 04/14/26
<b>Total Estimated Annual Premium</b>	<b>\$342,820</b>		<b>\$299,744.79</b>		

## 2026 Full – Term Renewal Summary (12 Month Policy)

### Premium Summary

Coverage	Expiring Premium	Expiring Carrier	Renewal Premium	Renewal Carrier	Renewal Dates
*Property	\$81,471	Great American Risk	\$119,758.62 Excluding TRIA	Great American Risk	01/01/26 to 01/01/27
*Boiler & Machinery	\$1,191	Travelers	\$3,256	Travelers	01/01/26 to 01/01/27
*Inland Marine	\$2,859	Travelers	\$4,261	Travelers	01/01/26 to 01/01/27
*General Liability/Abuse Molest	\$117,634	Travelers	\$169,942	Travelers	01/01/26 to 01/01/27
*Commercial Automobile	\$7,803	Travelers	\$10,783	Travelers	01/01/26 to 01/01/27
*Directors & Officers Liability	\$12,031	Travelers	\$15,688	Travelers	01/01/26 to 01/01/27
*Employment Practices Liability	Incl	Travelers	Incl	Travelers	01/01/26 to 01/01/27
*Crime	Incl		Incl		01/01/26 to 01/01/27
*Cyber	\$3,624	Travelers	Incl	Travelers	01/01/26 to 01/01/27
*Accident/Medical	\$22,038.04	Great American	\$22,038.04	Great American	01/01/26 to 01/01/27
Wind/Hail	\$37,615	LA Citizens	\$38,638	LA Citizens	04/14/25 to 04/14/26
<b>Total Estimated Annual Premium</b>	<b>\$286,266.04</b>		<b>\$384,364.66</b>		

\*short term policies 04/14/2025 to 01/01/2026

- Realignment removed Pelican Park from the spring renewal (April) cycle
- Collective work over the last three years has reduced volatility to your insurance program.
- Comparing the full year term 2024 to 2026 represents an increase of 12.1%  
(Spread over the two-year period this accounts for a 6% increase)



SELECT COMMERCIAL

# Proposal of Insurance For: Recreation District #1 - Pelican Park

Presented by:

Eric DeWitt  
Senior Vice President, Strategy & Engagement  
Assured Partners

November 25, 2025

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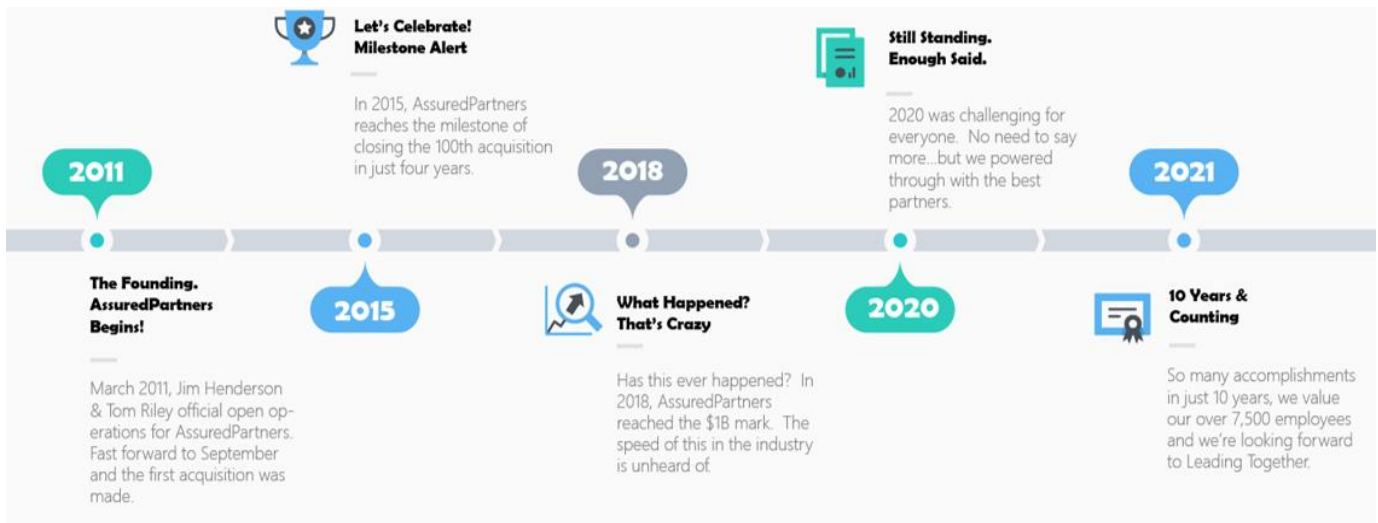
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*This proposal is not a legal contract and provides only a general description/summary of the coverages offered. It does not detail all applicable terms, conditions, exclusions, and warranties. Any indication of coverages contained herein is superseded by the actual policy and is subject to all terms, exclusions, and conditions of such policy. In the event of a discrepancy between this proposal and the policy, the policy will prevail. Higher limits of coverage than those specifically offered herein may be available upon request. If property coverage is proposed, it is your responsibility as the client to determine the insured values.*

# Agency Profile

## About Us



The insurance industry is filled with multinational conglomerates focused solely on improving their balance sheets. But Assured Partners is not one of them. Our focus is on relationships. On forging rock-solid partnerships with successful regional and local firms who are as fervent as we are about providing clients with best-in-class asset protection and unparalleled service.

That commitment has empowered us to be the fastest-growing independent insurance agency in the U.S. Founded in 2011 as a national partnership of leading independent property and casualty and employee benefits brokerage firms, we're now one of the largest brokers in the nation with offices in 38 states and two countries.

Led by a team with more than 55 years of insurance experience, we have the in-depth knowledge, strong carrier relationships and vast network of industry pros and resources to deliver innovative products and solutions that are customized to your precise needs.

Partnership. Expertise. Innovation. Passion. Doing the right thing. These aren't traits you typically find in the world's largest insurance firms. But you'll find them with us, because we're invested in your success – now and for the long run.



**5th**

Largest P&C broker in the us



**11th**

Largest broker in the US



**35**

States, 250 cities, 4 countries



**250**

Physical office locations



**250+**

Products & services



**9,200**

Team members



**900K**

Happy clients and counting!



**\$2.25B**

In annualized revenue

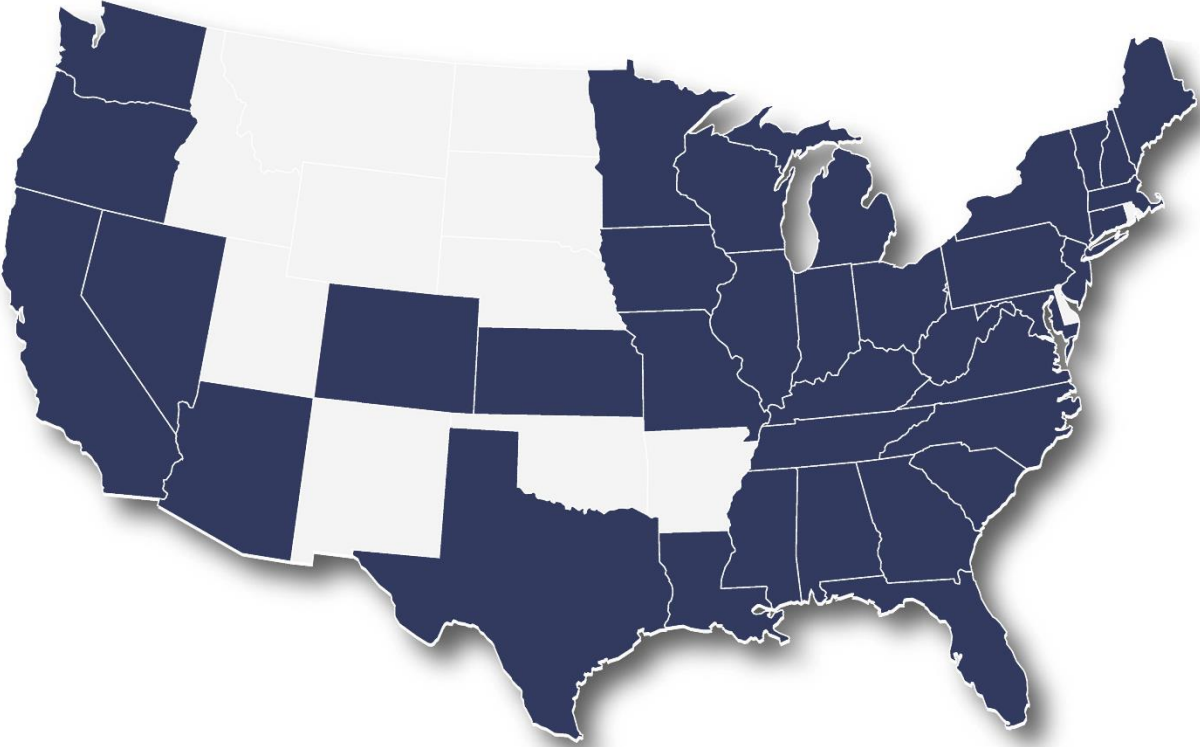
## Mission and Value Statement

At Assured Partners, we're not just in the insurance business. We're in the business of developing strong, lasting relationships. Relationships built on trust that we earn by collaborating with you as partners – where we view each other as equals, show mutual respect and work openly and honestly together to achieve common goals.

As true partners, our national team of dedicated, experienced insurance professionals always have your best interests in mind and are passionate about protecting your assets and helping you grow. Through listening, problem solving and collaboration, together we find the best new innovative solutions to fulfill your specific needs and promote your success – now and for the future. It's what we call power through partnership.

# Corporate, Regional and Local Office Locations

Assured Partners has a national presence and is licensed in every state. Lake Mary, Florida serves as our corporate headquarters, but we also have branch offices throughout the country.



## Information about this Proposal

Proposals are a summary of coverage and do not detail all applicable terms, conditions, exclusions, and warranties. The abbreviated outlines of coverage used throughout this proposal are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverages proposed.

Please be advised that no insurance coverage has yet been procured. All coverage summaries are for proposal purposes only.

In the event of a discrepancy between the proposal and the policy, the policy will prevail. Please refer to the actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage, upon request.

This proposal is based upon exposures to loss made known to our agency. If there are other areas that need to be evaluated prior to binding coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, please let us know immediately so proper coverage(s) can be discussed.

We suggest that you carefully review your property values for adequacy and consider any coinsurance provisions. The client determines values insured. We are pleased to assist you with your own final determination of the values you decide to insure.

Higher limits of liability may be available. Please let us know if you would like a quote for higher limits.

This proposal may include quotations for policies that are subject to audit, such as general liability and workers' compensation. You are responsible for providing us with the estimated premium basis used for rating. Auditable policies are typically adjusted at the end of the policy term based on the estimated vs. actual premium basis. This adjustment could result in additional premium due.

Any exclusions shown in this proposal are highlighted for discussion purposes only. The policy is not necessarily limited to only those exclusions. Please refer to the actual policy for all policy exclusions.

All losses or potential claims should be reported to your insurance carrier at the first notice of an incident in order to protect your company and comply with prompt reporting procedures found in most insurance policies. Also, it is important to notify your insurance carrier and your Assured Partners Claims Representative upon first notice of a legal action. If lawsuits are not answered within the specified timeline, you could be found in default, resulting in payment of a loss which was not the fault of your company or employee.

Timely payment of your insurance premium is critical. Please note the due dates on the invoices you receive and remit payments promptly. Late notices and/or notices of cancellation for non-payment from your insurance company or premium finance company can result in substantial late charges, and in some cases, a refusal to continue coverage.

As an independent insurance agency, we are appointed with numerous insurance companies to transact business on their behalf. Our producers and service staff will negotiate with the insurance companies, while assisting you with constructing your insurance program and securing coverage per your request and will provide on-going service throughout the policy term.

# Compensation Disclosure

Assured Partners agencies are licensed as insurance producers by the various States where we are transacting insurance, which includes the sale, solicitation, and servicing of insurance business, as well as advising on the relative benefits of certain insurance policies and risk management programs. Our agencies typically receive compensation from insurers in the form of commissions paid as a percentage of the premiums due the applicable insurance companies. Commissions can vary by insurance company, by volume of business placed with that company or the profitability thereof, and other factors. In other cases, and depending on various State laws and the capacity in which our agency is acting, our agencies may receive other forms of compensation from insurers, insurance intermediaries, premium finance companies and other vendors, such as contingents, overrides, profit-sharing, premium finance fees, expense reimbursements, producer subsidies, award trips, meetings and other incentives. We also earn interest on premiums we hold until it is time to pay the applicable insurance companies. Our overriding desire is to provide great customer service, having you, the customer, believe we have earned our compensation. We believe in full disclosure of our compensation. Accordingly, if you have any questions about the compensation we receive from your policies (including policies we propose to you), please just ask your account representative, who will gladly provide you a summary of our compensation arising from your policies (some estimation may be necessary, for example where contingents are involved).

We thank you for the opportunity to serve and appreciate your interest.

# Contact Information

## Agency Contact Information

Assured Partners of Indiana LLC  
 10 E Main Street Ste 400, Carmel, IN 46032  
 T 317 844-7759

## Your Account Service Team

Your Assured Partners of Indiana Service Team		
Anita Stewart	Account Manager	direct phone: 317-595-7385 <b>Anita.Stewart@assuredpartners.com</b>
Jessica Senefeld	Account Coordinator	direct phone: 317-595-7362 Jessica.Senefeld@assuredpartners.com
New Bonds	Bonds Department	direct phone: 317-595-7300 APIN.bonds@assuredpartners.com
Suetta Bartley	Claims Representative	direct phone: 317-595-7379 fax: 317-815-6036 Suetta.Bartley@assuredpartners.com
Sandra Sinnock	Director of Claims	direct phone: 740-505-7657 mobile: 317-696-5244 fax: 317-815-6036 Sandra.Sinnock@assuredpartners.com
NEW CLAIMS	REPORTING NEW LOSSES ONLY	claims@assuredprtin.com
<b>Your Assured Partners of Indiana Servicing Office</b>		
Assured Partners of Indiana 10 E Main Street Suite 400 Carmel IN 46032	fax: 317-577-1875	

Core Team	
Eric DeWitt Senior Vice President, Strategy & Engagement	Phone: 317-289-8910 Email: eric.dewitt@assuredpartners.com
Stacey Torres Account Executive	Phone: 317 595-7312 Email: stacey.torres@assuredpartners.com

# Named Insureds

Name
Recreation District #1 of St Tammany Parish DBA Pelican Park

# Schedule of Insured Locations - Commercial Wind

**Location Number:** 1

**Location Address:** 63350 Pelican Drive;, Mandeville , LA 70448

04/14/2025 - 04/14/2026

Bldg #	Description
1	Building Brown Gym
2	White Gym 1
3	White gym 2

Location	Building limit	Contents Limit	Annual BI	Valuation	Co INS
63350 Pelican Dr Mandeville, LA 70448 Castine Center/Administrative Office	\$ 9,276,754	\$557,900	\$150,000	RC	80%
Castine Center Pavillion	\$ 280,000	\$10,000	\$	RC	80%
63352 Pelican Dr Brown Gym	\$ 4,524,000	\$30,000	\$	RC	80%
63354 Pelican Dr Pavillion - Pelicans Landing	\$ 268,450	\$	\$	RC	80%
63356 Pelican Dr Green Complex	\$ 163,680	\$	\$	RC	80%
63357 Pelican Dr Blue Complex	\$ 544,280	\$	\$	RC	80%
63358 Pelican Dr Yellow Pavillion	\$ 189,018	\$	\$	RC	80%
63359 Pelican Dr Gray Pavillion	\$ 189,018	\$	\$	RC	80%
63360 Pelican Dr Orange Pavillion	\$ 189,018	\$	\$		
63361 Pelican Dr Red Complex	\$ 544,280	\$	\$	RC	80%
63362 Pelican Dr Gold Pavillion	\$ 227,983	\$	\$	RC	80%

63363 Pelican Dr Skate Park Pavillion	\$ 157,496	\$	\$	RC	80%
63364 Pelican Dr White Gym 1	\$ 3,132,000	\$15,000	\$	RC	80%
63366 Pelican Dr White Gym 2	\$ 3,045,000	\$15,000	\$	RC	80%
63368 Pelican Dr Silver Pavillion	\$ 227,983	\$	\$	RC	80%
63356 Pelican Dr Purple Pavillion	\$ 206,191	\$	\$	RC	80%
63373 Pelican Dr Complex 1-Mtn	\$ 1,085,509	\$	\$	RC	80%
63374 Pelican Dr Complex 1-Old Laundry	\$ 506,800	\$	\$	RC	80%
63375 Pelican Dr Complex 1-Mtn Garage	\$ 503,137	\$	\$	RC	80%
63376 Pelican Dr Complex 1-Storage Bldg	\$ 504,000	\$	\$	RC	80%
63376 Grovers Stage	\$ 827,252			RC	80%
<b>Total as of 2/28/2025</b>	<b>\$26,591,849</b>	<b>\$627,900</b>	<b>\$150,000</b>		
This policy excludes Earthquake, Wind/hail, Flood					

# Commercial General Liability

**Proposed Insurer:** Travelers Property Casualty ins Co

**Proposed Policy Dates:** 01/01/2026 - 01/01/2027

<b>Policy Form:</b>
Occurrence

General Liability Coverage	Limits
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Personal/Advertising Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Damage to Rented Premises – Each Occurrence	\$50,000

*Higher Limits of Liability May be Available.*

Additional Coverages*	
Abuse & Molestation	\$500,000

*\*Including but not limited to. Please refer to policy for full listing of terms, conditions, and exclusions.*

# Commercial Automobile

**Proposed Insurer:** Travelers Property Casualty Ins Co

**Proposed Policy Dates:** 01/01/2026 - 01/01/2027

Coverage	Limit	Auto Symbol/Applies To
Bodily Injury & Property Damage - Combined Single Limit	\$1,000,000	7
Medical Payments	\$5,000	7
Comprehensive		7
Collision		7
Hired / Borrowed Liability	\$1,000,000	States: LA
Non-Owned Liability	\$1,000,000	States: LA
Hired Car Physical Damage Coverage - Secondary		
Comprehensive Deductible	If Any	
Collision Deductible	If Any	

*Higher Limits of Liability May be Available.*

*\*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

## Vehicle Schedule

#	Year	Make	Model	VIN	Comp Ded.	Coll Ded.
1	2011	Ford	Escape	FMCU0DG7BKA09399	\$1,000	\$1,000
2	2017	Chevy	Traverse	1GNKRFED8HJ182024	\$1,000	\$1,000
3	2018	Dodge	Ram	3C6BJR6AG1J6323650	\$1,000	\$1,000
4	2013	Chevy	Silverado	1GCNCPEA9DZ178594	\$1,000	\$1,000

### Please Note

Notify a member of your Account Team immediately when making any additions or deletions to the vehicle schedule.

Physical Damage coverage applies only to vehicles that have a deductible listed. A deductible of N/A means there is no physical damage coverage.

# Boiler & Machinery Insurance

**Proposed Insurer:** Travelers Ins Company

**Proposed Policy Dates:** 01/01/2026 - 01/01/2027

Coverage	Limit 24-25	Ded	Limit 25-26	Ded
B & M Equipment Breakdown	\$28,505,497	\$10,000 48 Hours BI	\$30,842,497	\$10,000 48 Hours BI

*\*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

# Wind policies Insurance

**Proposed Insurer: LA Citizens**

**Proposed Policy Dates: 04/14/2025 – 04/14/2026**

Coverage	Limit	Ded
Wind Hail	6,442,909	2%

*\*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

# Directors and Officers Insurance

**Proposed Insurer:** Travelers Casualty & Surety Company

**Proposed Policy Dates:** 01/01/2026 - 01/01/2027

Coverage	Limit	Ded
Directors and Officers Liability	\$1,000,000	\$5,000

*\*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

Claims Made Coverage – Important Dates and Extended Reporting Period (ERP)	
Retroactive Date	06/06/2008
Continuity Date	06/06/2008
Length of ERP**	1 year

*\*\*Longer terms of coverage may be available upon request.*

# Employment Practices Liability Insurance

**Proposed Insurer:** Travelers Casualty & Surety Company

**Proposed Policy Dates:** 04/14/2025 - 01/01/2026

Coverage	Limit	Ded
Employment Practices Liability Insurance	\$1,000,000	\$5,000

*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

Claims Made Coverage – Important Dates and Extended Reporting Period (ERP)	
Retroactive Date	06/06/2008
Continuity Date	06/06/2008
Length of ERP**	1 year

*\*\*Longer terms of coverage may be available upon request.*

# Crime Insurance

**Proposed Insurer:** Travelers Casualty & Surety Company

**Proposed Policy Dates:** 04/14/2025 - 01/01/2026

Coverage	Option	Ded
Employee Theft	\$1,000,000	\$10,000
Employee Retirement Income Security Act	\$1,000,000	\$10,000
Forgery or Alteration	\$1,000,000	\$10,000
Money & Securities on Premises	\$1,000,000	\$10,000
In Transit Coverage	\$1,000,000	\$10,000
Money Orders and Counterfeit Paper Currency	\$1,000,000	\$10,000
Computer Fraud	\$1,000,000	\$10,000
Computer Restoration Expense	\$50,000	\$5,000
Computer & Funds Transfer Fraud	\$1,000,000	\$10,000

*\*Including but not limited to- please refer to policy for full listing of terms, conditions, and exclusions.*

# Cyber Insurance

**Proposed Insurer:** Travelers Casualty & Surety Company

**Proposed Policy Dates:** 04/14/2025 - 01/01/2026

<b>Liability</b>	<b>Limit</b>	<b>Retention</b>
Privacy and Security	\$1,000,000	\$10,000
Payment Card Costs	\$500,000	Subject to Privacy and Security Retention
Media	\$1,000,000	\$10,000
Regulatory Proceedings	\$500,000	\$10,000
<b>Breach Response</b>	<b>Limit</b>	<b>Retention</b>
Privacy Breach Notification	\$250,000	\$10,000
Computer and Legal Experts	\$250,000	\$10,000
Betterment	\$100,000	
Cyber Extortion	\$250,000	\$10,000
Data Restoration	\$250,000	\$10,000
Public Relations	\$250,000	\$10,000
<b>Cyber Crime</b>	<b>Limit</b>	<b>Retention</b>
Social Engineering Fraud	\$100,000	\$ 5,000
Telecom Fraud	\$100,000	\$ 5,000
<b>Business Loss</b>	<b>Limit</b>	<b>Retention</b>
Business Interruption	\$250,000	
Dependent Business Interruption	\$250,000	
Dependent Business Interruption -		
System Failure	\$250,000	
Dependent Business Interruption -		
Outsource Provider	\$100,000	
Dependent Business Interruption -		
Outsource Provider - System Failure	\$100,000	
Reputation Harm	\$500,000	\$ 5,000
System Failure	\$250,000	
<b>Additional First Party Provisions</b>		
Accounting Costs Limit:	\$ 25,000	
Betterment Coparticipation:	50%	
Period Of Restoration:	180 days	
Period Of Indemnity:	30 days	
Wait Period:	8 hours.	
<b>Knowledge Date:</b> August 15, 2015		
<b>P&amp;P Date:</b> August 15, 2015		
<b>Extended Reporting Period</b>		
Months 12	75%	Percentage of Annualized Premium

# Inland Marine Coverage

**Proposed Insurer:** Travelers Property Casualty Ins Co

**Proposed Policy Dates:** 04/14/2025 - 01/01/2026

Contractors Equipment	
Description	Limit
Blanketed Amount	\$430,460

## Scheduled Equipment

Item #	Scheduled Equipment	ID/Serial Number	Amount of Insurance
1	Mower Kubota ZD326P-60	37061	\$11,613
2	Mower Kubota ZD326P-60	38699	\$11,616
3	Mower Kubota ZD326P-60	42060	\$11,616
4	Mower Jacobsen	TRX320 TRIPLE REEL	\$49,505
5	Tractor Kubota 70/40	13242	\$19,482
6	Trailer Big Tex 12LX dump trailer	16VDX1222G5062647	\$6,195
7	Mower Kubota ZD1211-60 W 60" Deck		\$12,264
8	Mower Kubota ZD1211-60 W 60" Deck		\$12,264
9	Tractor Toro Spray Rig Toro Multi Pro	1750	\$31,381
10	Mower Kubota ZD1211-60 W/ 60" Deck	29176	\$12,264
11	Heavy Equip Bobcat Skid Skeet Loader	S595T4	\$31,196
12	Utility Vehicle Toro HDX 2 WD Kibota	405498683	\$24,368
13	Mower Jacobsen TR320 Tri Lex Reel Mower	EP100411	\$31,196
14	Bobct Skid Skeet Loader	S5595T4	\$31,196
14	Mower Kubota ZD1211-60 W/60" Deck	32567	\$13,283
15	Mower Kubota SZ26-52 Stand On	11153	\$7,625
16	Mower Kubota SZ26-52 Stand On	11154	\$7,625

## Contractors Equipment Cont.

Item #	Scheduled Equipment	ID/Serial Number	Amount of Insurance
17	Concrete Buggy		\$8,211
18	Mower Kubota Zero turn	2D1211-360	\$17,903
19	Spreader Toro Model 44507 2500 Series		\$17,499
20	Chipper Vermeer BC700XL	1VRC101V3N14004890	\$19,197
21	Kubota	RTV520-H	\$12,497
22	Kubota	RTV520-H	\$12,497
23	Denago golf Cart	Rover XL-6	\$11,530
24	HDK Evolution golf Cart	D5 Ranger 2+2 Plus	\$9,025
25	HDK Evolution golf Cart	D5 Ranger 2+2 Plus	\$9,025

# Accident/Medical Coverage

**Proposed Insurer:** Great American Insurance Company

**Proposed Policy Dates:** 04/14/2025 - 01/01/2026

Description
<b>Accident Coverage</b>
<b>Eligibility</b> All Players, Coaches, Managers, Volunteers of the Policyholder's Programs <b>Excess Coverage</b>
Benefits:
\$25,000 Maximum Medical Benefit per Claim
\$10,000 Accidental Death/Dismemberment Benefit per Claim
\$100 Deductible per Claim
Dental Benefit: Included in Maximum Medical Benefit
<b>Based on 4800 Participants</b>

## Premium Summary

Coverage	Expiring Premium	Expiring Carrier	Renewal Premium	Renewal Carrier	Renewal Dates
*Property	\$81,471	Great American Risk	\$119,758.62 Excluding TRIA	Great American Risk	01/01/26 to 01/01/27
*Boiler & Machinery	\$1,191	Travelers	\$3,256	Travelers	01/01/26 to 01/01/27
*Inland Marine	\$2,859	Travelers	\$4,261	Travelers	01/01/26 to 01/01/27
*General Liability/Abuse Molest	\$117,634	Travelers	\$169,942	Travelers	01/01/26 to 01/01/27
*Commercial Automobile	\$7,803	Travelers	\$10,783	Travelers	01/01/26 to 01/01/27
*Directors & Officers Liability	\$12,031	Travelers	\$15,688	Travelers	01/01/26 to 01/01/27
*Employment Practices Liability	Incl	Travelers	Incl	Travelers	01/01/26 to 01/01/27
*Crime	Incl		Incl		01/01/26 to 01/01/27
*Cyber	\$3,624	Travelers	Incl	Travelers	01/01/26 to 01/01/27
*Accident/Medical	\$22,038.04	Great American	\$22,038.04	Great American	01/01/26 to 01/01/27
Wind/Hail	\$37,615	LA Citizens	\$38,638	LA Citizens	04/14/25 to 04/14/26
<b>Total Estimated Annual Premium</b>	<b>\$286,266.04</b>		<b>\$384,364.66</b>		

\*short term policies 04/14/2025 to 01/01/2026

# AM Best Ratings

## Financial Ratings for Potential Carriers Presented

Insurance Company Name	AM Best Rating / FSC
Great American Insurance Company	A+ XV
Travelers Property Casualty Ins Co	A+ XV
Travelers Property Casualty Ins Co	A+ XV
Travelers Property Casualty Ins Co	A+ XV
Travelers Property Casualty Ins Co	A+ XV
Travelers Property Casualty Ins Co	A+ XV
Travelers Casualty & Surety Company	A+ XV
LA Citizens	
American Empire Surplus Lines Insurance	A+ XV

## Carrier Ratings Defined

Assured Partners advises Clients to select insurance companies with an A.M. Best Rating of A- or higher and Financial Size Category (FSC) of VI or higher.

### A.M. Best Ratings

	AM Best Rating	Description	AM Best Opinions
Secure	A++, A+	Superior	Superior ability to meet their ongoing insurance obligations
	A, A-	Excellent	Excellent ability to meet their ongoing insurance obligations
	B++, B+	Good	Good ability to meet their ongoing insurance obligations
Vulnerable	B, B-	Fair	Fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C++, C+	Marginal	Marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C, C-	Weak	Weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
	D	Poor	Poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.

### Financial Size Category (FSC)

AM Best FSC	Adjusted PHS (\$ millions)	AM Best FSC	Adjusted PHS (\$ millions)
FSC I	Less than 1	FSC IX	250 to 500
FSC II	1 to 2	FSC X	500 to 750
FSC III	1 to 5	FSC XI	750 to 1,000
FSC IV	5 to 10	FSC XII	1,000 to 1,250
FSC V	10 to 25	FSC XIII	1,250 to 1,500
FSC VI	25 to 50	FSC XIV	1,500 to 2,000
FSC VII	50 to 100	FSC XV	2,000 or greater
FSC VIII	100 to 200		

Assigned by A.M. Best, the FSC is based on adjusted policyholders’ surplus (PHS) and is designed to provide a convenient indicator of the size of a company in terms of its statutory surplus and related accounts. Many insurance buyers only want to consider buying insurance coverage from companies that they believe have sufficient financial capacity to provide the necessary policy limit to insure their risks. Although companies utilize reinsurance to reduce their net retention on the policy limits, they underwrite, many buyers still feel more comfortable buying from companies perceived to have greater financial capacity.

# Surplus Lines Insurer

## Surplus Lines Detail

Surplus Lines Company

*See A.M. Best Ratings above.*

## Surplus Lines General Information

As a part of our proposal, we have included a quotation from a surplus lines company not licensed to do business in your state.

The State Insurance Code establishes certain financial criteria for eligible surplus lines insurers. However, such insurers are not covered by the State Guaranty Fund, which covers certain losses due to the insolvency of insurance companies licensed to do business in this state.

A.M Best is a recognized publisher of information concerning insurers, and rates companies based on many factors, including financial stability. Other than the rating by A.M. Best shown, we are not privy to the basis for the ratings.

Please let us know if you have any questions regarding surplus lines coverage

# Employee Benefits

From health, dental and vision to life, disability and wellness programs, we design an employee benefits program that fulfills your corporate goals.

## We will collaborate with you to:

- Evaluate the effectiveness of your current employee benefits programs.
- Define your short-term and long-term strategic objectives.
- Craft customized solutions that align your objectives with our analysis
- Supplement your employee benefits and workers' compensation programs with health and wellness proposals.
- Design and implement an employee communication campaign.
- Outsource benefit administration and employee education

Our goal is to ensure that your company benefit programs support and help drive your corporate goals. We achieve this by partnering with clients to develop, implement, and monitor strategic goals.



		2025 LWCC					2026 LWCC		
Class Code		Payroll	Rate		Class Code		Payroll	Rate	
8810	Clerical	\$928,795.00	0.24	\$2,229	8810	Clerical	\$928,795.00	0.28	\$2,601
9063	Youth Recreation Programs	\$203,953.00	1.07	\$2,182	9063	Youth Recreation Programs	\$203,953.00	1.06	\$2,162
9083	Restaurant-Fast Food	\$115,256.00	1.99	\$2,294	9083	Restaurant-Fast Food	\$115,256.00	2.05	\$2,363
9102	Park NOC	\$1,018,792.00	4.47	\$45,540	9102	Park NOC	\$1,018,792.00	4.87	\$49,615
		\$2,266,796.00		\$52,245			\$2,266,796.00		\$56,740
Inc Limit			1.40%	\$731	Inc Limit			1.40%	\$794
Exp Mod			1.93	\$49,268	Exp Mod			1.87	\$50,055
Sch Debit			1.05	\$5,112	Sch Debit			1.05	\$5,380
WOS				\$250	WOS				\$250
Exp Cont				\$160	Exp Cont				\$160
Terrorism			0.02%	\$453	Terrorism			0.02%	\$453
PREMIUM:				\$108,219	PREMIUM:				\$113,833



RECREATION DISTRICT #1  
MEETING DATE: DECEMBER 10, 2025  
AGENDA ITEM: 6B

---

TO: Board of Commissioners  
FROM: Suzanne Reeder, Executive Director  
RE: 2026 Board of Commissioners Meetings  
DATE: December 2, 2025

**Purpose:**

The Board of Commissioners meets on the 3rd Wednesday of each month at 6:30 p.m. at the Castine Center. Note that November and December dates have been adjusted to reflect holidays. Below are the proposed meeting dates for 2026 – with exceptions noted:

- January 21, 2026
- February 18, 2026
- March 18, 2026
- April 15, 2026
- May 20, 2026
- June 17, 2026
- July 15, 2026
- August 19, 2026
- September 16, 2026
- October 21, 2026
- November 18, 2026
- December 16, 2026

**RECOMMENDATION:**

Motion to approve the 2026 Board meeting dates as presented.



RECREATION DISTRICT #1  
MEETING DATE: DECEMBER 10, 2025  
AGENDA ITEM: 6.C.

---

TO: Board Chairman and Board of Commissioners  
FROM: Scott Goodwill  
RE: Capital Improvement P  
DATE: December 4, 2025

Attached is a proposed policy covering the topic of a Capital Improvement Plan (CIP) for the District. This policy reflects best practices from the Government Finance Officers Association, as well as consistency with CAPRA requirements. The goal of this policy is to provide a framework for a comprehensive CIP that will be produced in the coming months to guide future capital projects.

This policy would essentially create a formal process through which the District would identify, assess, rank, select, and implement capital projects going forward.

For reference, a copy of Policy 5.10.1 (Capital Assets) is provided. This policy is referenced in the proposed policy.

**Recommendation:** Staff recommend approving the policy as presented.

# Recreation District #1 of St. Tammany Parish

Chairman: Nixon Adams  
Vice-Chairman: Shearn Lemoine  
Commissioner: Rick Danielson

Commissioner: John Neill  
Commissioner: deShea Richardson  
Commissioner: Barrett McGuire

Commissioner: Ed Bee  
Executive Director: Suzanne Reeder



## **TITLE: CAPITAL IMPROVEMENT PLAN**

**EFFECTIVE DATE: 12/11/25**

**REFERENCE NUMBER: fp5.10.2**

**CAPRA STANDARD(S): 5.10 – Capital Asset Management**

**RESPONSIBLE AUTHORITY: Chief Financial Officer**

**BOARD APPROVAL DATE: 12/10/25**

**PAGES: 3**

### **Purpose**

The purpose of this policy is to establish a framework and requirements for the District's Capital Improvement Plan.

### **Scope**

This policy applies to all aspects of the Capital Improvement Plan.

### **Policy Overview**

The District has a substantial investment in buildings, equipment, land, and infrastructure. The District is responsible for the maintenance and development of capital assets in a manner that maximizes efficient utilization of taxpayer dollars and best meets the needs of the community. To accomplish these objectives, the District will create and maintain a capital improvement plan (CIP) to guide capital improvement decisions.

### **Definitions**

*Capital Asset* – an asset that (1) is used in operations, (2) has an initial useful life extending beyond a single reporting period, and (3) has an acquisition value greater than the relevant capitalization threshold (as described in Policy 5.10.1).

*Capital Project* – a group of related capital expenditures, typically occurring over a period of time, which results in one or more capital assets.

*Capital Outlay* – an expenditure of resources to acquire or produce a capital asset; also referred to as a capital expenditure.

*Capitalization Threshold* – the dollar threshold that determines whether an acquired asset is capitalized.

### **Timeframe of Plan**

The CIP will encompass a timeframe of no less than five years.

### **General Requirements**

The CIP shall include, at minimum, the following components.

- Depreciation and replacement schedule of capital assets, as well as condition assessments of significant assets;
- Capital needs, as identified by staff and commissioners;
- Prioritized capital projects, and potential funding sources for those projects;
- Documentation of linkage to (or inclusion in) the operating budget.

### **Annual Review**

The District will review the CIP annually and update it as needed. Updates will be incorporated into the annual budget process.

# Recreation District #1 of St. Tammany Parish

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## **Personnel Involvement**

A core team of personnel will be designated by the Executive Director, CFO, and Planning Director. The CFO is responsible for the oversight and coordination of all activities relating to the development, review, and implementation of the CIP.

## **Identification and Selection of Projects**

Staff are responsible for identifying capital needs on an ongoing basis, based on operational observations and input from the public. These capital needs form the basis of the projects identified in the CIP. Staff will vet all projects internally before presenting to the Strategic Planning Committee.

The Strategic Planning Committee is responsible for the review, modification, approval of capital projects recommended by staff. The Strategic Planning Committee may refer projects or the CIP as a whole to the Finance Committee for funding/financing considerations, as deemed appropriate, before sending to the full Board of Commissioners for discussion and approval.

## **Balance of Projects**

The CIP must balance maintenance and replacement of existing assets with the purchase/creation of new assets that accommodate new needs. However, maintenance and replacement of existing assets will be given preferential treatment by the District in order to preserve the level of service to the community. The CIP must prioritize maintenance and capital projects that align with the Park Master Plan, Strategic Plan, or Commission-designated priorities, ensuring that improvements support or expand the level of service without negatively impacting existing service provision.

## **Funding and Financing**

The District's CIP must be financially sustainable and consistent with the long-term financial goals of the District. The CFO is responsible for assessing the financial implications of projects prioritized in the CIP and will create and implement the forms and processes needed to facilitate such assessments.

## **Assessment and Ranking**

All identified projects in the plan must be assessed using a uniform set of criteria. The CFO is responsible for producing and maintaining the forms needed for CIP project assessments. Assessment and ranking will include a multi-step process that provides an initial screen at the identification of the need, and then subsequent steps will screen projects more comprehensively.

Ranking criteria may include:

- Criticality to operations;
- Alignment with the District's strategic plan and the mission, vision, and priorities of the District;
- Level of community or departmental need;
- Cost of the project;
- Impact on operating budget;
- Alignment/interaction with other projects and/or existing assets.

In general, the following preference will be given to CIP projects, in descending order of preference:

1. Projects critical to public safety or the continued functioning of the District's operations;
2. Maintenance, replacement, or improvement of existing assets;
3. Purchase or construction of new assets.

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## **Policy Implementation**

The Chief Financial Officer will create the appropriate procedures to enforce this policy; this includes the creation and maintenance of any forms and templates necessary to implement the policy.

## **Review and Supersession of Policy**

This policy supersedes all previous policies related to capital improvement plans. It shall be reviewed annually by the Board of Commissioners and updated as necessary to ensure alignment with best practices and the needs of the District.

# Recreation District #1 of St. Tammany Parish



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Commissioner: Ed Bee  
Executive Director: Suzanne Reeder

**TITLE: CAPITAL ASSETS**

**EFFECTIVE DATE: 10/17/24**

**REFERENCE NUMBER: fp005.10.1**

**CAPRA STANDARD(S): 5.10 – Capital Asset Management**

**RESPONSIBLE AUTHORITY: Finance Director**

**BOARD APPROVAL DATE: 10/16/24**

**PAGES: 2**

**Purpose:**

The purpose of this policy is to establish guidelines for the identification and documentation of District’s capital assets.

**Scope:**

This policy applies to all new and existing capital assets owned by the District. However, the new capitalization threshold shall apply prospectively, with a start date of January 1, 2024 (i.e., any capital assets acquired and recorded prior to that date shall continue to be recorded as capital assets even if they would have fallen below the new thresholds indicated below).

**Policy Overview:**

Capital assets are a major portion of the District’s total assets, and they are critical to the District’s continued ability to provide services to the public. Furthermore, the District is required by Louisiana law<sup>1</sup> to maintain adequate records of its capital assets.

The decision to capitalize a particular asset is ultimately an issue of materiality for financial reporting purposes<sup>2</sup>. For the purposes of this policy, capital assets are defined as assets used in operations that (1) have an estimated useful life of more than two years and (2) have a purchase value greater than the relevant capitalization threshold.

**Categories of Capital Assets and Capitalization Thresholds**

The District recognizes the following categories of capital assets and corresponding capitalization thresholds:

Asset Class	Estimated Useful Life	Capitalization Threshold
Land	n/a (not depreciated)	\$0
Buildings & Building Improvements	25 – 40 years	\$100,000
Fields	10 – 15 years	\$20,000
Parking Lots	20 years	\$20,000
Trails and Pathways	10 – 15 years	\$20,000
Roads	20 years	\$20,000
Other Infrastructure (Well, Water, and Sewer)	15 – 25 years	\$20,000
Equipment and Furniture	5 – 20 years	\$5,000
Motor Vehicles	5 years	\$5,000

For groups of assets that individually fall under this threshold but together represent a significant cost to the District, the Finance Director may capitalize those assets, in alignment with current GASB guidance<sup>3</sup>.

# Recreation District #1 of St. Tammany Parish

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## **Disposals**

Capital assets should be disposed of in a manner consistent with state law and best practices. The Finance department shall keep documentation of disposals.

## **Inventory**

A physical inventory of capital assets must be taken at least once every year. Notable findings from the inventory will be provided in the annual report (discussed below).

## **Annual Reporting**

The Finance Director shall issue an annual report to the Board of Commissioners each year, beginning with the year following the implementation of this policy. The annual report will provide information relevant to District's capital expenditure decisions.

## **Review and Supersession of Policy**

This policy supersedes all previous policies related to the District's capital assets. It shall be reviewed annually by the Board of Commissioners and updated as necessary to ensure alignment with best practices and the needs of the District.

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<sup>1</sup> R.S. 24:515(B)

<sup>2</sup> See *Accounting for Capital Assets: A guide for State and Local Governments, 2<sup>nd</sup> Edition*, by M. Levine and T. Buikema (2023), p. 9-5

<sup>3</sup> See GASB Implementation Guide No. 2021-1, p. 9



RECREATION DISTRICT #1  
MEETING DATE: DECEMBER 10, 2025  
AGENDA ITEM: 7.A.

---

TO: Board Chairman and Board of Commissioners  
FROM: Scott Goodwill, Chief Financial Officer  
RE: Finance Update  
DATE: December 5, 2025

For the eleven months ending November 30, the District received \$6,537,136.09 in revenue and expended \$6,114,249.27 in the General Fund. Ad valorem receipts have run slightly above budgetary expectations, but this has been offset by lower-than-expected revenue in some other categories.

# Recreation District #1 of St. Tammany Parish

## Monthly Financial Summary

### November 2025

	Admin	Castine	Park	Planning	Recreation	November 2025	Year to Date	Budget	% of Budget
<b>Taxes &amp; Revenue Sharing</b>	15,144	-	-	-	-	15,144	5,309,861	5,307,727	100.0%
<b>Interest &amp; Investment Income</b>	2,315	-	-	-	-	6,938	154,139	87,500	176.2%
<b>Facilities Rentals</b>	-	21,140	-	-	2,632	23,772	431,238	442,700	97.4%
<b>Programs</b>	5,335	-	-	(30)	3,520	8,825	445,815	543,275	82.1%
<b>Sponsorships &amp; Endorsements</b>	-	-	-	-	-	-	21,526	102,000	21.1%
<b>Merchandise</b>	-	-	-	-	-	-	-	500	0.0%
<b>Grants, Appropriations, &amp; Miscellaneous</b>	633	-	-	-	-	633	174,556	236,382	73.8%
<b>TOTAL BUDGET REVENUE</b>	23,427	21,140	-	(30)	6,152	55,312	6,537,136	6,720,084	97.3%
<b>Salaries &amp; Wages</b>	55,117	16,084	84,430	10,494	46,796	212,921	2,281,569	2,778,406	82.1%
<b>Benefits &amp; Taxes</b>	16,362	5,752	28,561	1,095	11,541	63,311	805,846	1,037,373	77.7%
<b>Other Personnel Costs</b>	2,369	99	954	-	2,139	5,561	65,807	70,885	92.8%
<b>Professional Fees &amp; Contract Labor</b>	12,412	-	-	490	28,662	41,563	396,928	368,488	107.7%
<b>Insurance</b>	-	-	-	-	-	-	432,209	536,000	80.6%
<b>Electric &amp; Gas</b>	1,704	15,209	1,491	-	18,164	36,567	320,923	300,000	107.0%
<b>Fuel</b>	-	-	-	-	-	-	15,394	24,696	62.3%
<b>Marketing &amp; PR</b>	102	-	-	-	2,072	2,173	36,980	97,350	38.0%
<b>Board</b>	199	-	-	-	-	199	3,196	11,828	27.0%
<b>Technology</b>	51,824	-	-	30	-	51,854	317,472	228,143	139.2%
<b>Maintenance &amp; Repair</b>	360	3,474	4,992	-	-	8,826	239,834	190,310	126.0%
<b>Supplies and Equipment</b>	3,973	98	1,364	96	38,234	43,765	260,722	297,825	87.5%
<b>Turf &amp; Field Care</b>	-	-	10,254	-	-	10,254	167,309	195,881	85.4%
<b>Financial Expenses</b>	16	-	-	-	-	16	1,674	2,855	58.6%
<b>Other Expenses</b>	908	-	-	-	-	907.50	41,199	44,500	92.6%
<b>Capital Expenditures</b>	-	21,994	59,643	-	-	81,637	217,992	26,350	827.3%
<b>Transfers to Other Funds</b>	-	-	-	-	-	-	509,195	509,195	100.0%
<b>TOTAL BUDGET EXPENDITURES</b>	145,344	62,709	191,689	12,205	147,607	559,554	6,114,249	6,720,084	91.0%

**BALANCE**

**422,887**

## Recreation District #1 of St. Tammany Parish Series 2023 Bond Activity, as of November 30, 2025

	<i>Beginning Cash Balance</i>	<i>Reallocations</i>	<i>Monthly Expenditures</i>	<i>Previous Cumulative Expenditures</i>	<i>Cumulative Interest Income</i>	<i>Remaining Cash Balance</i>
Event Stage at Groves	650,000	177,252	-	(827,252)	-	-
GIS Development	-	21,719	-	(21,719)	-	-
Maint. Facility Relocation	750,000	(750,000)	-	-	-	-
Northlake Nature Center	150,000	(149,304)	-	(696)	-	-
Paths/Bridges/Misc.	250,000	(212,704)	(843)	(36,454)	-	-
Pickleball Courts	400,000	630,000	(2,499)	(78,932.20)	-	948,568.50
Reforestation / Landscaping	250,000	(120,000)	-	(93,120)	-	36,880.00
Sand Volleyball Courts	250,000	1,852,146	-	(157,078)	-	1,945,067.95
Science Center / Planetarium	326,000	(173,816)	-	(152,184)	-	-
Skateboard Park / Pump Track	1,700,000	1,295,000	(855,811)	(1,608,962)	-	530,226.96
Small Projects	124,000	391,549	(14,497)	(156,742)	-	344,309.94
Water Well / Hydraulic Study	150,000	(69,833)	-	(80,167)	-	-
Unallocated	2,315,664	(2,892,009)	-	(109,720)	874,200	188,135.57
<b>\$</b>	<b>7,315,664</b>	<b>\$ -</b>	<b>\$ (873,650)</b>	<b>\$ (3,323,025)</b>	<b>\$ 874,200</b>	<b>\$ 3,993,188.92</b>

	<i>Current Allocation</i>	<i>Spent to Date</i>	<i>Additional Committed</i>	<i>Current Unencumbered</i>
Event Stage at Groves	827,252	(827,252)	-	-
GIS Development	21,719	(21,719)	-	-
Maint. Facility Relocation	-	-	-	-
Northlake Nature Center	696	(696)	-	-
Paths/Bridges/Misc.	37,296	(37,296)	-	-
Pickleball Courts	1,030,000	(81,432)	(874,852)	73,716.90
Reforestation / Landscaping	130,000	(93,120)	-	36,880.00
Sand Volleyball Courts	2,102,146	(157,078)	(22,032)	1,923,036.00
Science Center / Planetarium	152,184	(152,184)	-	-
Skateboard Park / Pump Track	2,995,000	(2,464,773)	(396,639)	133,587.60
Small Projects	515,549	(171,239)	(33,159)	311,150.80
Water Well / Hydraulic Study	80,167	(80,167)	-	-
Unallocated (Inc. Interest)	297,856	(109,720)	-	188,135.57
<b>\$</b>	<b>8,189,864</b>	<b>\$ (4,196,675)</b>	<b>\$ (1,326,682)</b>	<b>\$ 2,666,506.87</b>

Percentage of Funds Spent and/or Committed:
<b>75.50%</b>
Time Remaining until 85% Deadline (April 5, 2026):
<b>4.2 Months</b>

# Recreation District #1 of St. Tammany Parish

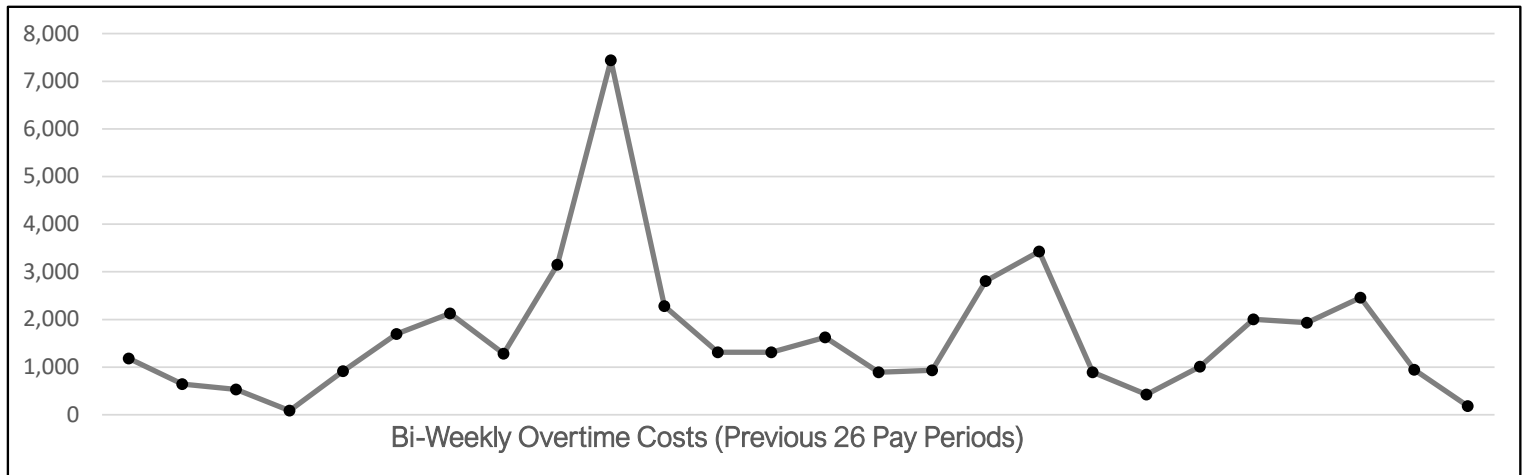
## Selected Payroll Data, as of 12/05/25

*(all figures in dollars unless stated otherwise)*

	Admin	Castine	Park	Planning & Env.	Rec	Concessions	Total
<b>Most Recent Payroll (12/05/25)</b>							
<b>TOTAL Pay</b>	<b>28,516</b>	<b>10,412</b>	<b>30,424</b>	<b>5,438</b>	<b>18,755</b>	<b>3,502</b>	<b>97,047</b>
<i>Hourly</i>	<i>4,575</i>	<i>4,113</i>	<i>21,849</i>	<i>388</i>	<i>7,921</i>	<i>1,687</i>	<i>40,531</i>
Full-Time	3,752	1,345	21,849	0	4,736	0	31,682
Part-Time	823	2,768	0	388	3,185	1,687	8,850
<i>Salary (Full-Time)</i>	<i>23,941</i>	<i>6,300</i>	<i>8,575</i>	<i>5,050</i>	<i>10,834</i>	<i>1,816</i>	<i>56,516</i>
Overtime	0	25	134	0	25	0	183
Overtime %	0.00%	1.84%	0.61%	-	0.52%	-	0.58%

	<b>Year-to-Date</b>						
<b>TOTAL Pay</b>	<b>672,484</b>	<b>211,035</b>	<b>860,210</b>	<b>119,938</b>	<b>420,706</b>	<b>103,546</b>	<b>2,387,919</b>
<i>Hourly</i>	<i>147,026</i>	<i>62,714</i>	<i>651,966</i>	<i>20,459</i>	<i>182,118</i>	<i>58,258</i>	<i>1,122,542</i>
Full-Time	129,069	23,090	651,966	0	94,066	0	898,191
Part-Time	17,957	39,625	0	20,459	88,052	58,258	224,351
<i>Salary (Full-Time)</i>	<i>525,458</i>	<i>148,321</i>	<i>208,244</i>	<i>99,479</i>	<i>238,587</i>	<i>45,288</i>	<i>1,265,377</i>
Overtime	2,815	2,160	34,710	9	2,616	0	42,310
Overtime %	2.18%	9.35%	5.32%	-	2.78%	-	4.71%

	<b>Previous 52 Weeks</b>						
<b>TOTAL Pay</b>	<b>694,536</b>	<b>218,604</b>	<b>894,579</b>	<b>119,938</b>	<b>432,573</b>	<b>107,511</b>	<b>2,467,741</b>
<i>Hourly</i>	<i>156,290</i>	<i>70,283</i>	<i>682,414</i>	<i>20,459</i>	<i>191,870</i>	<i>60,492</i>	<i>1,181,809</i>
Full-Time	136,745	29,219	682,414	0	100,982	0	949,359
Part-Time	19,546	41,064	0	20,459	90,888	60,492	232,450
<i>Salary (Full-Time)</i>	<i>538,245</i>	<i>148,321</i>	<i>212,165</i>	<i>99,479</i>	<i>240,703</i>	<i>47,018</i>	<i>1,285,932</i>
Overtime	3,421	2,447	34,913	9	2,704	0	43,494
Overtime %	2.50%	8.37%	5.12%	-	2.68%	-	4.58%





**RECREATION DISTRICT #1**  
**MEETING DATE: DECEMBER 10, 2025**  
**AGENDA ITEM: 9.A.**

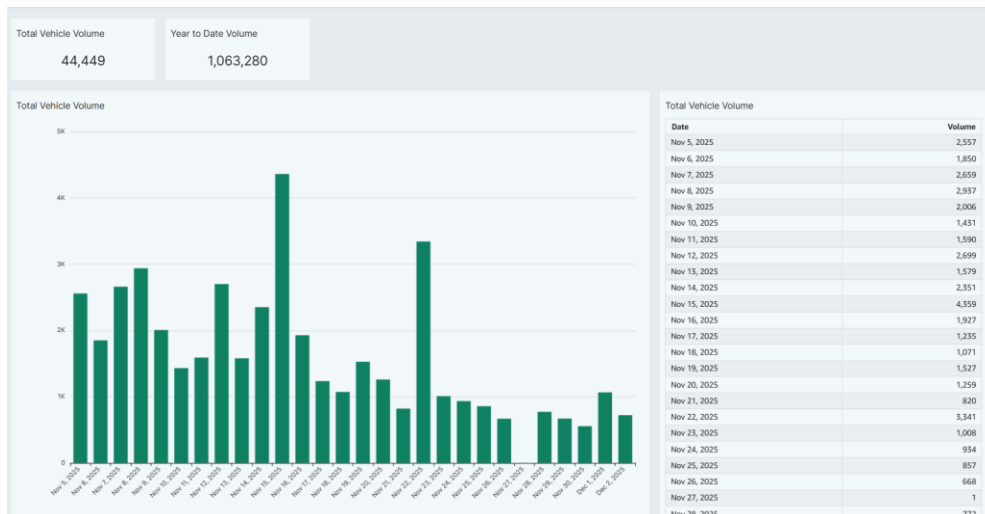
TO: Board Chairman and Board of Commissioners  
 FROM: Suzanne Fisher Reeder, Executive Director  
 RE: Administration  
 DATE: November 17, 2025

**Social Media Analytics: November 7 – December 4, 2025**

- FB views: 256.3K
- FB visits: 9k
- Interactions: 2.9K
- Follows: 208
- Top Post: 11/26 = Today's Wednesday All-Wheel Weekly Update – 22.4K views, 139 likes

Post Description	Date	Views	Likes	Comments	Shares
Today's Wednesday All-Wheel Weekly...	Wed Nov 26, 4:36pm	22.4K	139	27	23
**Wednesday's Weekly All-Wheel...	Wed Nov 19, 7:58pm	14.1K	92	8	7
Wow...The All-Wheel Wednesday...	Wed Nov 12, 10:14pm	13.7K	106	13	11
Pelican Park hosted our very first All-Star...	Mon Nov 10, 12:16pm	6.8K	79	15	7
Wow...what a great start to our...	Sat Nov 22, 11:51am	6.7K	40	9	4

**Park Visitation: 11/05/2025 – 12/02/2025**





## RECREATION DISTRICT #1

### AGENDA ITEM 9.B

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TO: Pelican Park, Board of Commissioners  
FROM: Louissette Scott, Planning & Environmental Education Director  
RE: Board Report/Planning & Env. Edu  
DATE: December 10, 2025

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#### Development Fund Projects (Bond)

##### Skate Park/Pump Track Update:

###### Phase 2: Specialty Contractor Scope

- Last section of concrete was poured on 12/3/25.
- Grindline expected to be completed with skatepark by 12/12/25
- Landscaping expected to begin installation week of January 5<sup>th</sup>.
- Sieverding will be re-mobilize week of 12/8, aiming for substantial completion by mid-January.

##### Pickleball Project Update:

- A pre-construction meeting was held on December 3rd.
- Notice to Proceed will be issued on January 5, 2d026

##### Sand Volleyball Update:

- The Design consultants have completed the revisions to the construction drawings based on Parish permitting review.
- Plans have been resubmitted and we are waiting on building permit to be issued.
- Land Clearing Permit has been issued.
- We hope to advertise for bid December/January with Bid opening at end of January – depending on issuance of permit.

##### Bypass Road Update:

- No new update

##### Master Plan Siting: (Perkins & Will Contract)

- Coordinating SPC meeting

#### Environmental Education:

##### Lake Pontchartrain Basin Restoration Program Grant

- No new update

- Presentation expected at January meeting.

### **Pelican Park Astronomy (telescopes and planetarium)**

- "Astronomy in the Park" field nights:
  - Next Event: January 24<sup>th</sup> – program with Girl Scouts (~70 girls)

### **Children's Museum:**

- The Children's Museum held its STEM Quest event in the Brown Gym on Monday and Tuesday before thanksgiving. Alex, Stephanie and Leon participated with tabling, setting up planetarium and telescopes.

### **Pelican Park Nature Club:**

Naturalist and Environmental Education Programs Coordinator

### **Events held since last report:**

- 11/21: Led a Louisiana Master Naturalists of Greater New Orleans certification workshop at Northlake Nature Center; Alex covered Venomous Snake Identification, Venom Toxicology, Emergency Snakebite Management, and basic plant morphology.
- 11/21: Presented at the Sustain St. Tammany event; Alex highlighted the unique ecosystems of the Florida Parishes, and discussed the work and the programs of the Pelican Park Nature Club.
- 11/29: Sunset/Moonlight Paddle with Canoe and Trail Adventures. 12 in attendance.
- 12/3: Plein Air Painting presentation by Baton Rouge Artist/Muralist Ellen Ogden at Pat's Rest Awhile. 11 in attendance.

### **Other business:**

- Alex completed a trail and sign inventory of the Northlake Nature Center with Thurston Yates.
- Alex was voted Most Enthusiastic at Community Outreach in 2025 by the Louisiana Master Naturalists of Greater Baton Rouge, and received a Certificate of Achievement.



**RECREATION DISTRICT #1**  
MEETING DATE: DECEMBER 190 2025  
AGENDA ITEM: 9C.

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TO: Board Chairman and Board of Commissoners  
FROM: Doug McLemore, Assistant Director of Parks  
RE: Monthly Report  
DATE: December 10, 2025

**General Parks:**

- Dog Parks treated Wednesday, 12/3, for ticks and fleas with Bifenthrin at 43 oz. per 150 gallons of water.
- Monthly treatment of all buildings, concessions, and gyms for ants, roaches and spiders performed on Thursday, 12/4, with Suspend insecticide a rate of 1 oz. per gallon of water.
- Park Staff are continuing to trim privet from around tree trunks and trimming low limbs.
- Staff are also continuing repairs and re-staining wooden trash receptacles, bridge handrails, and fence enclosures.
- Staff finishing up treating soccer goals with a rubber coating to prevent rusting and corrosion.
- Staff are pressure washing pavilions and cleaning facilities.
- All back up batteries have been replaced on burglar and fire alarm panels.

**Fields:**

- Upon completion of winter rye grass grow in, the year's last field fertilization of 18 – 24 – 12 will be dispersed @ a rate of 3 lb. per 1,000 square feet.

**Projects:**

- Park Staff have installed new artificial turf and erected new commercial batting cage and net on the green 4 third base side. Staff are currently working on the first base side cage.



## RECREATION DISTRICT #1

MEETING DATE: DEC 17, 2025

AGENDA ITEM: **9.D.**

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TO: Board Chairman and Board of Commissioners  
FROM: Carly, Arthur, Recreation Supervisor  
RE: Recreation Monthly Report In Brief  
DATE: December 17, 2025

### Youth Sports

- Winter Basketball Sunday Clinics
  - Started on December 7
- Winter Futsal League
  - Started on December 7
- Jingle Jam
  - December 13
- Basketball Camp
  - December 22, 23, 24
- Early Spring
  - Registration: December 1 – January 9
  - Evaluations: January 20 - 24, 2026
  - Team Formations: January 26 - 30, 2026
  - Practices Begin: February 2, 2026
  - Games Begin: February 23, 2026

# CASTINE CENTER

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## BOARD UPDATE AGENDA ITEM

**November 15, 2025 – December 10, 2025**

To Board of Commissioners  
From Catherine Barbier  
Date December 4, 2025, 2025

<u>November Events</u>	<u>Date</u>	<u>Est. People</u>	<u>Est Revenue</u>	<u>Customer</u>
FBHS Homecoming Dance	November 1	800	\$2,400	Repeat
Just Between Friends	November 4-9	400	\$3,300	Repeat
Delta Waterfowl	November 6	300	\$2,000	Repeat
La Registry of Interpreters for the Deaf	November 8	120	\$1,600	<b>New</b>
St Tammany Collectors Con	November 13-16	1,000	\$12,800	Repeat
LSU AG	November 19	120	\$64	Repeat
Crown Athletics	November 21 & 22	200	\$1,500	Repeat
Pollard-Logan Wedding	November 22	150	\$1,000	<b>New</b>
Oxford House	November 30	50	\$100	Repeat

<u>December Events</u>	<u>Date</u>	<u>Est. People</u>	<u>Est Revenue</u>	<u>Customer</u>
Murphy's Gun Show	December 5-7	1,500	\$7,000	Repeat
Cisco's Vendors	December 6-7	300	\$2,700	Repeat
Fin Feather Fur Food Festival	December 10-12	500	\$5,000	Repeat
LTAP Class	December 11	35	\$180	Repeat
Amarillo Gear Service Christmas Party	December 13	60	\$700	<b>New</b>
STPSD Senior Luncheon	December 14-15	800	\$0	Repeat
LTAP Park Training	December 16	30	\$0	Repeat
Covington Concert Band	December 18	400	\$800	Repeat
Cagler Wedding	December 20	250	\$1,000	<b>New</b>
Body Expressions Dance`	December 20	70	\$500	Repeat
Ortiz Anniversary Party	December 27	350	\$1,600	Repeat

<u>January Events</u>	<u>Date</u>	<u>Est. People</u>	<u>Est Revenue</u>	<u>Customer</u>
Quintana Wedding	January 2-3	400	\$2,000	<b>New</b>
Northshore Gymnastics	January 9-11	600	\$5,000	Repeat
Mandeville Fashion Show	January 16-17	400	\$3,500	Repeat
LTAP Class	January 21	35	\$200	Repeat
Krewe of Olympia	January 22-25	1,400	\$15,000	Repeat
Krewe of Eve	January 29-31	1,200	\$13,000	Repeat

### AWAITING SIGNED CONTRACTS:

Men and Women of Power	February 13 & 14	1,100	\$5,500	Repeat
Delta Waterfowl	November 5, 2026	350	\$2,000	Repeat
LSU -LTAP	January 21, 2026	35	\$200	Repeat
Body Expressions Dance`	December 20	70	\$500	Repeat

### CONTRACTS RECEIVED:

Louisiana Card Con	Oct 31-Nov 1, 2026	1,500	\$9,000	Repeat
Loni Lange Designs	February 28, 2026	64	\$180	Repeat
STPMG Yearly Seminar	March 26 & 27, 2026	150	\$2,000	Repeat
Amarillo Gear Service	December 13, 2025	60	\$190	<b>New</b>



**RECREATION DISTRICT #1**  
 MEETING DATE: DECEMBER 10TH , 2025  
 AGENDA ITEM: 9.F

TO: Board Chairman and Board of Commissioners.  
 FROM: Ray Duplantier, Concessions Supervisor  
 RE: Concessions Report In Brief  
 DATE: December 10th, 2025

Concessions revenue for November 3<sup>rd</sup> – November 30<sup>th</sup>  
 were as follows:

Gross Sales by Week	11/03/2025- 11/09/2025	11/10/2025- 11/16/2025	11/17/2025- 11/23/2025	11/24/2025- 11/30/2025
Red Complex	\$ -	\$ -	\$ -	\$ -
Yellow Complex	\$ -	\$ -	\$ -	\$ -
Purple Complex	\$ -	\$ -	\$ -	\$ -
Orange Complex	\$ -	\$ -	\$ -	\$ -
White Gym	\$ 2,009.51	\$ 2,668.00	\$ 2,448.35	\$ -
Brown Gym	\$ 911.72	\$ 861.58	\$ -	\$ -
Gold/Gray Complex	\$ -	\$ -	\$ -	\$ -
Green Complex	\$ -	\$ -	\$ -	\$ -
Blue Complex	\$ -	\$ -	\$ -	\$ -
Castine Center	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 2,921.23</b>	<b>\$ 3,529.58</b>	<b>\$ 2,448.35</b>	<b>\$ -</b>
Notes/Events	Basketball	Basketball	Basketball	Thanksgiving