

# Recreation District #1 of St. Tammany Parish



Chairman: Nixon Adams  
Vice-Chairman: Shearn Lemoine  
Commissioner: Rick Danielson

Commissioner: John Neill  
Commissioner: deShea Richardson  
Commissioner: Barrett McGuire

Commissioner: Ed Bee  
Executive Director: Suzanne Reeder

## **Recreation District #1 of St. Tammany Parish Board of Commissioners Meeting Agenda Wednesday, August 21, 6:30pm Castine Center – Conference Room E**

1. Call to Order
2. Agenda Approval
  - 2.A. Additions, Deletions, Substitutions
3. Welcome/Visitor Presentations
  - 3.A. Michael Wahl, Cedar Grove Senior Health Solutions
  - 3.B. Djole Palfi, Flock Safety
  - 3.C. Lt. Alex Dantagnan, Jr. and Captain Trinity Grave, St. Tammany Parish Sheriff Office
  - 3.D. Eric DeWitt – Insurance Updates
4. Approval of Minutes
  - 4.A. Board of Commissioner Meeting Minutes – July 17, 2024
    - Recommendation:** Motion to approve the meeting minutes for regular Commission Meeting held on July 17, 2024
    - Attachment(s):** Draft – July 17, 2024, Regular Meeting Minutes
5. New Business/Reports in Brief
  - 5.A. Park Security Cameras: Flock Safety – Discussion & Vote/Authorization for Purchase and Ongoing Service Contract
    - Sponsor:** S. Reeder, Executive Director
    - Recommendation:** Motion to approve the purchase and installation of the Flock Safety camera and monitoring system for a two-year term, as specified in the proposed contract. This motion includes authorization for the necessary budget allocation to cover the cost of the system, installation, and ongoing monitoring services for the duration of the contract. Additionally, this motion authorizes the Park Director or designated representative to execute all agreements necessary to facilitate this purchase and implementation.
    - Attachment(s):** Flock Safety quote, sole-source letter, proposed camera location map.

- 5.B. Sponsorship Contract: Youth Leagues – Ochsner and St. Tammany Health System  
**Sponsor:** S. Reeder, Executive Director  
**Recommendation:** Motion to approve the renewal of the sponsorship agreement with Ochsner and St. Tammany Health System for \$40,000 annually for the next three years.  
**Attachment(s):** Agenda Memo and Contract
- 5.C. Sponsorship Contract: Pickleball & The Groves – Cedar Grove Senior Health  
**Sponsor:** S. Reeder, Executive Director  
**Recommendation:** Motion to approve and endorse sponsorship agreement with Cedar Grove Senior Health Solutions per the terms and conditions noted in the attached Sponsorship Agreement.  
**Attachment(s):** Agenda Memo and Contract
- 5.D. New Position – Recreation Assistant II  
**Sponsor:** S. Fisher Reeder, Executive Director  
**Recommendation:** Motion to approve expanding the organization chart and authorize the addition of a full-time Recreation Assistant II to assist the Recreation Division to support ongoing and anticipated new athletics, leisure, and special events programming, and to make the necessary budget adjustments to accommodate this new position.  
**Attachment(s):** Agenda Memo and Job Description
- 5.E. Inclement Weather Policy – Athletics (REC008.5.1)  
**Sponsor:** S. Fisher Reeder, Executive Director  
**Recommendation:** Motion to approve the Inclement Weather Policy – Athletics (REC008.5.1)  
**Attachment(s):** Agenda Memo and Policy
- 5.F. Kubota Mower Purchase/Replacement of 2 ZTR Mowers – State Contract 4400025089  
**Sponsor:** D. McLemore, Asst. Director  
**Recommendation:** Motion to approve the purchase of 2 Kubota ZTR mowers from Evergreen Tractor and Equipment Inc., off State of Louisiana contract #4400025089-T92397, in the amount of \$35,448.35  
**Attachment(s):** Agenda Memo, Division Equipment Needs Note, Equipment Quote, and State Contract Vendor Verification

- 5.G. Purchase Jacobsen TriKing TR320 Triplex Reel Mower (Replacement for Tri King 1900D Mower purchased in 2011) off State of Louisiana Contract

**Sponsor:** D. McLemore, Asst. Director

**Recommendation:** Motion to approve the purchase of a Jacobsen TR320 Triplex Reel Mower from Bob Ladd & Associates, Inc., off State of Louisiana contract #4400029607, in the amount of \$49,504.73

**Attachment(s):** Agenda Memo, Division Equipment Needs Note, Equipment Quote, and State Contract Vendor Verification

**6. Financials**

- 6.A. Monthly Summaries (vote)  
6.B. Review of Bank Statements by N. Adams and Credit Card Statements by S. Lemoine

**7. Proclamations/Resolutions**

- 7.A. St. Tammany Parish Sheriff

**8. Committee Meeting Updates**

- 8.A. Insurance Committee – 7/29  
8.B. Sports Committee – 8/7  
8.C. Concessions Committee – 8/14  
8.D. Finance Committee – 8/16

**9. Division Monthly Reports**

- 9.A. Administration  
9.B. Planning/Environmental Education  
9.C. Parks  
9.D. Recreation  
9.E. Castine Center  
9.F. Concessions

**10. Old Business**

- 10.A. Budget Process – Status Update & Budget Calendar

**11. Public Comments**

**12. Adjourn**