

**Recreation District #1
Board of Commissioners Meeting
August 31, 2022**

Board present: Nixon Adams
Majure Savell
William Matthews
John Neill

Board absent: Rick Danielson
Shearn Lemoine
deShea Richardson

Staff present: Margie Lewis – Executive Director
Kia Knight – Assistant Director
Doug McLemore – Assistant Director
Cindy Jackson – Business Manager
Niki Butler – Marketing & PR Supervisor
Steven Knecht – Recreation Superintendent

Visitors: Karen Reisch - Northlake Nature Center Board Member
Easton Reisch
Rue McNeill - Northlake Nature Center Board Member
Marilyn Misllove - Northlake Nature Center Board Member

Call to Order:

The meeting was called to order by Chairman N. Adams at 6:30pm. Executive Director, Margie Lewis, called the roll. Four out of seven Board members were present, which represents a quorum.

Welcome visitors: Nixon welcomed the representatives from Northlake Nature Center

Open agenda to proposed new items:

There are no new proposed items to add to the agenda

Approval of the Previous Month's Minutes:

There are no changes to the previous month's minutes. Motioned by M. Savell to accept the minutes with no changes, seconded by W. Matthews. Vote 4-0. Motion passes.

Financials:

N. Adams stated an expected positive cash flow for the year. The expenses for salaries and electricity are higher than budgeted but revenues have been higher to offset.

- Adams reviewed the bank statements and all of the balances are accurate with no discrepancies.
- M. Savell reviewed the July credit card statement. M. Savell did not find any discrepancies or have any questions.

Motion by J. Neill to accept the financials as presented. Second by W. Matthews. Vote 4-0. Motion passes.

Resolutions/Announcements: None**Reports in Brief:****Auditors Report**

- Jim Tonglet with Ericksen Krentel CPAs and Consultants LLP, was originally scheduled for a presentation of the financial audit at this Board meeting. Due to a scheduling conflict, their presentation has been rescheduled for the next month's Board meeting on September 28th. The reports are posted on the Louisiana Legislature Auditor website.

Updates:**Castine Center Renovations and Office Expansion Job**

- Executive Director Lewis updated the Board regarding the construction project. The brick work has started on the patio and on the columns in front of the Castine Center.
- Doors are hung in the conference rooms.
- Fountain and lighting will be starting next week.
- The front office is closed and the workers have been moved to other offices so the renovation construction can be done in the front office.
- Question by W. Matthews - Are there liquidated Damages for the conference rooms and projects that were not done in a timely manner or completed by the completion date? Yes, they will pay damages.
- Grand Re-Opening of the Castine Center will be on October 1st. Tours will be from 5:00-7:00pm with a concert from 7:00-8:15pm.

Debt Service Payments

- Bond Interest due on September 1st has been paid.

Sponsorship

- Discussion on Sponsorship with Ripple Resources.
- Tree Dedication for Larry Rase's family will be on September 16th at the Green Tri-Plex. Ron Johnson has the memorial plaque set in the concrete base and staff will determine the tree that will be dedicated to him.

Division Reports:

- **Parks**- (Report included in official minutes on green paper)
- **Recreation**- (Report included in official minutes on blue paper)
 - Football N America (FNA) – Rented six fields this year and six fields last year.
- **Castine Center**- (Report included in official minutes on pink paper)
 - Rentals are picking up.
- **Environmental Education**- (Report included in official minutes on gold paper) The staff is planning on having a School's Out Camp for all of the holidays that the children are out of school.

New Business

No new business at this time.

Old Business

- **Northlake Nature Center**- A meeting has been scheduled for September 12, 2022. Our architect, RCL Architecture, LLC, will be coming this Friday, September 2nd, to view the Nature Center club house and the laundry mat area in the Phase 6/Maintenance area. There were several discussions during the master planning meeting about the club house and the majority agreed that the club house is worth saving and preserving for historical value. The Parish and local historians have many artifacts and miniatures of the history of St Tammany Parish that we can possibly add into the club house to showcase the area history. Paul Mayronne, Pelican Park's attorney, is currently working on a Cooperative Endeavour Agreement with the Northlake Nature Center.

Motion to adjourn meeting at 7:04 pm by J. Neill. Second by M. Savell. Vote 4-0 in favor. Meeting Adjourned.