

**Recreation District #1
Board of Commissioners Meeting
December 14, 2022**

Board present: Nixon Adams
Majure Savell
Rick Danielson
John Neill
deShea Richardson
Shearn Lemoine

Board absent: William Matthews

Staff present: Margie Lewis – Executive Director
Louisette Scott – Interim Director
Kia Knight – Assistant Director
Doug McLemore – Assistant Director
Cindy Jackson – Business Manager
Marie Dupre – Business Manager
Niki Butler – Marketing Administrator
Steven Knecht – Recreation Superintendent

Visitors:

Grant Schlueter – The Districts Bond Attorney with Foley and Judell, LLP

Call to Order:

The meeting was called to order by Chairman N. Adams at 6:30pm. Executive Director, Margie Lewis, called the roll. Six of the seven Board members were present. W. Matthews was absent.

Welcome visitors: Chairman N. Adams welcomed the Districts' Bond Attorney, Grant Schlueter with Foley and Judell, LLP.

Open agenda to proposed new items:

- R. Danielson motioned to open the agenda to include an Executive Session. Second by J. Neill. Vote 6-0. Motion passes.
- R. Danielson motioned to open the agenda to present and vote on a sponsorship application. Second by S. Lemoine. Vote 6-0. Motion passes.

- N. Adams offered Grant Schlueter speak to the Board regarding the recent election to renew a .7 mils tax for new bond obligations. Mr. Schlueter stated that the bond issue passed at a landslide in today's financial culture. He stated that there will be resolutions for vote at the next Board meeting. The 85% of the bond proceeds will need to be spent within 3 years. Future levies should remain at .7 mils each year. The millage should not need to be raised.
The other levied mils for operations and maintenance:
2.28 mils expire in 2027
3.37 mils expire in 2033
Mr. Schlueter states to review the mils two years before planning a renewal election (or earlier.) If an election fails, the next election grace period is 6 months.

Approval of the Previous Month's Minutes:

Motion by R. Danielson to accept all three of the previous month's meeting minutes as presented.

- November 16, 2022 – Monthly Board of Commissioners Meeting
- November 30, 2022 – Budget Hearing Meeting
- November 30, 2022 – Special Meeting

Seconded by M. Savell. Vote 6-0. Motion passes.

Financials:

N. Adams stated that he has reviewed the monthly summary.

- N. Adams reviewed the bank statements and all of the balances are accurate with no discrepancies.
- M. Savell reviewed the credit card statements and has approved the statements as is.

Motion by J. Neill to accept the financials as presented Second by S. Lemoine. Vote 6-0. Motion passes.

Motion by R. Danielson to move into the Executive Session Meeting with the present Board. Second by S. Lemoine Vote. 6-0 in favor.

Motion to adjourn out of the Executive Session and back into the Regular Session Meeting at 7:05 by J Neill. Second by S. Lemoine. Vote 6-0 in favor.

N. Adams announced the Executive Session was held to discuss personnel - No votes were taken

Resolutions/Announcements:**Appoint Louissette Scott as the acting interim Director**

Motion by R. Danielson to appoint Louissette Scott, as Recreation District #1's Acting Director since Margie Lewis, current Executive Director, has resigned her position. Louissette Scott will be the interim Director until another Director has been selected by the staff and Board. Second by S. Lemoine and a roll call vote was recorded. **Roll call vote:**

- Nixon Adams - For
- Rick Danielson - For
- Shearn Lemoine - For
- William Matthews - Absent
- John Neill - For
- deShea Richardson - For
- Majure Savell - For

Vote 6-0 in favor. Motion passes. Through the Boards decision Louissette Scott has been appointed as the Districts Interim Director.

Resolution 2022-05

Motion by J. Neill to call to vote Resolution 2022-05 to authorize Louissette Scott, Acting Director, to sign on behalf of the District for any and all correspondence, documents, and legal paperwork in association with the Districts operations as needed to accomplish the job as Acting Director. The resolution was read in full by Board Chairman, Nixon Adams. Second by d. Richardson and a roll call vote was recorded. **Roll call vote:**

- Nixon Adams - For
- Rick Danielson - For
- Shearn Lemoine - For
- William Matthews - Absent
- John Neill - For
- deShea Richardson - For
- Majure Savell - For

Vote 6-0 in favor. Motion passes. Resolution 2022-05 will be updated with the roll call votes and signed.

Resolution 2022-06

Motion by M. Savell to call to vote Resolution 2022-06 to authorize Louissette Scott, Acting Director, to inform, replace or change the administrator from Margaret Lewis, resigning Executive Director. This shall include financial

institutions, credit card companies, business vendors, and any other business entities in association with the Districts operations as needed to accomplish the job as Acting Director. The resolution was read in full by Board Chairman, Nixon Adams. Second by R. Danielson and a roll call vote was recorded. **Roll call vote:**

- Nixon Adams - For
- Rick Danielson - For
- Shearn Lemoine - For
- William Matthews - Absent
- John Neill - For
- deShea Richardson - For
- Majure Savell - For

Vote 6-0 in favor. Motion passes. Resolution 2022-06 will be updated with the roll call votes and signed.

Resolution 2022-07

The Districts Bond Attorney, Grant Schlueter with Foley and Judell, LLP. discussed the time schedule to open a development fund checking account to be able to deposit the proceeds for the accepted bond millage renewal. He continued with the details of how the bond works and when it expires.

Motion by d. Richardson to call to vote Resolution 2022-07 to open a development fund checking account with The First, A National Banking Association to deposit bond proceeds for the Districts Development Fund. The resolution was read in full by Board Chairman, Nixon Adams. Second by J. Neill and a roll call vote was recorded. **Roll call vote:**

- Nixon Adams - For
- Rick Danielson - For
- Shearn Lemoine - For
- William Matthews - Absent
- John Neill - For
- deShea Richardson - For
- Majure Savell - For

Vote 6-0 in favor. Motion passes. Resolution 2022-07 will be updated with the roll call votes and signed.

Reports in Brief:

Presentation of the 2023 Proposed Budget: (Full version of the budget and Report in Brief break down is included in the official minutes)

Motion by S. Lemoine to call to approve the 2023 budget as presented. Second by J. Neill and a roll call vote was recorded. **Roll call vote:**

- Nixon Adams - For
- Rick Danielson - For
- Shearn Lemoine - For
- William Matthews - Absent
- John Neill - For
- deShea Richardson - For
- Majure Savell - For

Vote 6-0 in favor. Motion passes.

Adoption of the Master Plan:

Motion by d. Richardson to discuss and vote on the adoption of the Master Plan at the next meeting on January 18, 2023, since they Board has just received the printed copies of the proposal.

Second by S. Lemoine Vote. 6-0 in favor to move the adoption of the Master Plan to the next meeting on January 18th, 2023.

Sponsorship Update-

R. Danielson updates the Board and staff on Ripple Resources current status after the Board agreed to change the prices in the catalog at a previous meeting. With this change in pricing, Ripple Resources currently has several contacts and companies that have added the funding into their 2023 budget to include sponsorship. There is an offer now from Zen-Noh Grain Consolidating Corporation that would like a 4-year commitment for the Green tri-plex, if the Board approves.

R. Danielson motions to accept the contract from Zen-Noh Grain Consolidating Corporation's 4-year commitment for the Green Tri-Plex Sponsorship. Second by John Neill. Vote 6-0 in favor. Motion passes.

Updates:

Castine Center Renovations and Office Expansion Job – Executive Director Margie Lewis reported:

- The Board was recently updated on the Castine Center Renovations where the contractors are about 95% complete and they are working on the punch-list items that need to be completed on several smaller jobs. The inside fountain has movement on its tracking number finally, and it might be delivered in the new year.

Division Reports:

- **Parks**- (Report included in official minutes - green)
- **Recreation**- (Report included in official minutes - blue)
- **Castine Center**- (Report included in official minutes - pink)

New Business

None

Old Business

- **Bypass Update-** The Parish Council has funded the money for the 1088 Bypass Road project, but they have put a hold on it, if in 2023 the proposed project is ready to start again, it can be amended. The councilmen believe there are a few other projects that they wish to complete, such as roundabouts in the Parish, before they move forward on the 1088 bypass road. There are also a few land acquisitions and other steps that they need to complete as well, before moving forward.
- **Northlake Nature Center-** Nothing has changed since the last meeting. The Northlake Nature Center board had a meeting this week to update the cooperative endeavor agreement (CEA) with their lawyer, but it has not made its way to the Districts Lawyer, Paul Mayronne, as of today.

Board Notes:

- Need to schedule a Youth Sports Committee Meeting sometime before the next Board of Commissioners Meeting.
- Next Board of Commissioner Meeting, January 18th.

Adjourn

Motion to adjourn by J. Neill. Second by M. Savell. Vote 6-0 in favor.