

Recreation District #1 of St. Tammany Parish



Chairman: Nixon Adams
Vice-Chairman: Shearn Lemoine
Commissioner: Rick Danielson

Commissioner: John Neill
Commissioner: deShea Richardson
Commissioner: Barrett McGuire

Commissioner: Ed Bee
Executive Director: Suzanne Reeder

Recreation District #1 of St. Tammany Parish Board of Commissioners Meeting Agenda Wednesday, July 17, 2024, 6:30pm Castine Center – Conference Room E

1. Call to Order
2. Agenda Approval
 - 2.A. Additions, Deletions, Substitutions
3. Welcome/Visitor Presentations
4. Approval of Minutes
 - 4.A. Board of Commissioner Meeting Minutes – Jun 20, 2024
 - Recommendation:** Motion to approve the meeting minutes for regular Commission Meeting held on June 20, 2024
 - Attachment(s):** Draft – June 20, 2024, Regular Meeting Minutes
 - 4.B. Board of Commissioner Special Meeting Minutes – July 1, 2024
 - Recommendation:** Motion to approve the meeting minutes for Special Commission Meeting held on July 1, 2024
 - Attachment(s):** Draft – July 1, 2024, Special Meeting Minutes
5. Financials
 - 5.A. Monthly Summaries (vote)
 - 5.B. Review of Bank Statements by N. Adams and Credit Card Statements by S. Lemoine
6. Resolutions
7. Committee Meeting Updates
 - 7.A. Insurance Committee
 - 7.B. Legal Committee
8. Division Monthly Reports
 - 8.A. Administration
 - 8.B. Planning/Environmental Education
 - 8.C. Parks
 - 8.D. Recreation
 - 8.E. Castine Center
 - 8.F. Concessions

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9. New Business/Reports in Brief

9.A. Bond Issuance – Discussion/Vote

Sponsor: S. Goodwill, Finance Director
Recommendation: Discussion
Attachment(s): None

9.B. Contract award for 2024 Team Uniforms/Apparel to Smith's Sporting Goods

Sponsor: Dr. Baham, Recreation Director
Recommendation: Motion to approve and authorize chairman to endorse contract to Smith's Sporting Goods for team uniforms/apparel with a contract expiration date of December 31, 2024.
Attachment(s): Agenda Memo, Bid Tab

9.C. Memorandum of Understanding with Mandeville Soccer Club

Sponsor: Dr. Baham, Recreation Director
Recommendation: Motion to approve the CEA with Mandeville Soccer Club for the period (insert dates here)
Attachment(s): Agenda Memo and CEA

9.D. Cooperative Endeavor Agreement – Children's Museum of St. Tammany Parish

Sponsor: S. Fisher Reeder, Executive Director
Recommendation: Motion to approve the CEA with the Children's Museum of St. Tammany Parish to co-sponsor and host the 2024 Back to School Bash on July 27, 2024, at Pelican's Landing.
Attachment(s): Agenda Memo and CEA

9.E. Request Expand Organization and Add Part-time Environmental Specialist

Sponsor: S. Fisher Reeder, Executive Director
Recommendation: Motion to approve expanding the organization chart and authorize the addition of a part-time environmental specialist to assist the Planning Director to support ongoing and anticipated new nature-based programming, and to make the necessary budget adjustments to accommodate this new position.
Attachment(s): Agenda Memo, Updated Organizational Chart, Job Description

10. Old Business

10.A. Review report with Opinion of Cost and Conceptual Plan for Sand Volleyball

10.B. Pickleball Budget Adjustment

10.C. Water Well Budget Adjustment

10.D. Draft Cooperative Endeavor Agreement with Lacombe Parks and Recreation/District #4 for the transfer of modular skatepark equipment and elements

11. Public Comments

12. Adjourn