

Recreation District #1 of St. Tammany Parish



Chairman: Nixon Adams
Vice-Chairman: Shearn Lemoine
Commissioner: Rick Danielson

Commissioner: John Neill
Commissioner: deShea Richardson
Commissioner: Barrett McGuire

Commissioner: Ed Bee
Executive Director: Suzanne Reeder

**Recreation District #1 of St. Tammany Parish
Board of Commissioners Meeting Agenda
Wednesday, November 20, 2024
Budget Hearing – 6:30PM**

**Regular Board Meeting – Immediately Following Budget Hearing
Castine Center – Conference Room E**

Budget Hearing – 6:30PM

1. Call to Order
2. Budget Presentation
3. Public Comment
4. Discussion
5. Move for Approval
6. Adjourn

Regular Meeting – Immediately Following Budget Hearing

1. Call to Order
2. Agenda Approval
 - a. Additions, Deletions, Substitutions
3. Welcome/Visitor Presentations
4. Proclamations/Resolutions
5. Approval of Minutes
 - a. Board of Commissioner Meeting Minutes – Budget Hearing October 16, 2024
Recommendation: Motion to approve the meeting minutes for Budget Hearing held on October 16, 2024
 - b. Board of Commissioner Regular Meeting Minutes – October 16, 2024
Recommendation: Motion to approve the meeting minutes for the regular Commission Meeting held on October 16, 2024
6. New Business
 - a. Athletic Coaches Volunteer Policy – REC006.2.1
Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve the Volunteer Coaches Policy (REC006.2.1) as

presented with an effective date of 11/21/2024

Attachment(s): Agenda memo and Draft Policy

- b. Reporting Abuse: Molestation, Elder Abuse, and Abuse of Individuals with Disabilities Policy – RM008.3

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve Reporting Abuse Policy (RM008.3) as presented with an effective date of 11/21/2024

Attachment(s): Agenda Memo and Draft Policy

- c. Distracted Driver Policy – RM008.4.2

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve the Distracted Driver Policy (RM008.4.2) as presented with an effective date of 11/20/2024

Attachment(s): Agenda Memo and Draft Policy

- d. Non-Travel Reimbursements Policy – FP005.6.1

Sponsor: Scott Goodwill, Finance Director
Recommendation: Motion to approve the Non-Travel Reimbursements policy (FP005.6.1) as presented with an effective date of 11/21/2024

Attachment(s): Agenda Memo and Draft Policy

- e. Investments Policy – FP005.1.3

Sponsor: Scott Goodwill, Finance Director
Recommendation: Motion to approve the Investments Policy (FP005.1.3) as drafted with an effective date of 11/21/2024

Attachment(s): Agenda Memo and Draft Policy

- f. Budgeting Policy – FP005.8.1

Sponsor: Scott Goodwill, Finance Director
Recommendation: Motion to approve the Budgeting Policy (FP005.8.1) as presented with an effective date of 11/21/2024

Attachment(s): Agenda Memo and Draft Policy

- g. Debt Service Policy – FP005.1.1

Sponsor: Scott Goodwill, Finance Director
Recommendation: Motion to approve the Debt Service Policy (FP005.1.1) as presented with an effective date of 11/21/2024

Attachment(s): Agenda Memo and Draft Policy

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h. Employee Benefits – Insurance (Medical, Dental, Vision, STD, LTD and Life)

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion and vote to grant authority to the Executive Director to sign the contract for the Premier Blue Copay 90/70 \$500F plan, as well as the Mutual of Omaha dental, vision, life, short-term disability, and long-term disability plans as presented with the new plans having an effective date of January 1, 2025.
Attachment(s): Agenda Memo, Premier Blue 90/70 \$500F plan overview, Mutual of Omaha Dental overview, 2025 Annual Employee Health Benefits Comparison, 2025 vs. 2024 chart

i. New Water Well

Sponsor: Louissette Scott, Planning and Environmental Education Director
Recommendation: Discussion and motion to authorize staff to proceed to the next phase of the New Water Well project by soliciting competitive bids, in compliance with Louisiana Public Bid Law (La. R.S. 38:2211 et seq.)

j. Pickleball Court Expansion

Sponsor: Louissette Scott, Planning and Environmental Education Director
Recommendation: Discussion and motion to authorize staff to proceed to the next phase of the Pickleball Court Expansion project by soliciting competitive bids, in compliance with Louisiana Public Bid Law (La. R.S. 38:2211 et seq.)

k. Vehicle Operation Policy

Sponsor: Suzanne Reeder, Executive Director
Recommendation: Motion to approve the Vehicle Operation Policy (RM008.4) as presented with an effective date of 11/21/2024
Attachment(s): Agenda Memo and Draft Policy

7. Financials

- a. Monthly Summaries (vote)
- b. Review of Bank Statements and Credit Card Statements

- 8. Committee Meeting Updates**
 - a. Personnel Committee – 11/7
 - b. Legal Committee – 11/12
 - c. Finance Committee – 11/15

- 9. Division Monthly Reports**
 - a. Administration
 - b. Planning/Environmental Education
 - c. Parks
 - d. Recreation
 - e. Castine Center
 - f. Concessions

- 10. Old Business**

- 11. Public Comments**

- 12. Adjourn**